

Power Delivery Programs Enrollment Process



Power Delivery Program

- All enrollment forms are now digital
- Paper forms will no longer be accepted
- Email pdpadmin@lineman.edu with the following:
 - Student name and email address
 - Test Facilitator name and email address
- PDP staff will email out the Student Agreement



STUDENT

Signature requested on "PDP Student Agreement"



Heather Rohnert <echosign@echosign.com>
To: NLC-PDPadmin

Today at 8:30 AM

[EXTERNAL]

Adobe Sign

Heather Rohnert requests your signature on
PDP Student Agreement

Due on November 25, 2020

[Review and sign](#)

Please open the link to complete the electronic Student Enrollment Application for Northwest Lineman College's Power Delivery Programs.

HEATHER ROHNERT
hrohnert@lineman.edu

After you sign **PDP Student Agreement**, the agreement will be sent to **Heather Rohnert**. Then, all parties will receive a final PDF copy by email.

Don't forward this email: If you don't want to sign, you can [delegate](#) to someone else.

POWERED BY
Adobe Sign

By proceeding, you agree that this agreement may be signed using electronic or handwritten signatures.

To ensure that you continue receiving our emails, please add echosign@echosign.com to your address book or safe list.

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PDP Student Agreement

Next required field

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Northwest Lineman College
Power Delivery Programs
Student Enrollment Application

Personal Information

Name: Test student, PDP Date: Nov 11, 2020
Employer: Test Company Phone Number: 208-573-3808
Street Address for Student Materials Email: 123 Street Email Address: pdpadmin@lineman.edu
City: Meridian State: ID Zip: 83642
Date of Birth: 1/23/1990 Gender: Male Last 4 Digits of Social Security: *
Name of Test Facilitator: Email of Test Facilitator: *

Education

Name of High School: City: *
Did you graduate? Yes No GED Month and Year of High School Graduation: *
Are you a graduate of another NLC program? If so, please check the appropriate box(es). HELP PDP LAP
I am transferring my Power Delivery Program from a previous employer? Yes No

Program Selection

Select the program for which you are applying:

- Lineworker Certification Program
- Substation Technician Certification Program
- System Operator Certification Program
- Other
- Meter Technician Certification Program
- Transmission Technician Certification Program
- Journeyman Refresher Program

Upon enrollment, trainees are placed in Module One of the selected program unless otherwise noted.

Training Agreement and Signature

I, the undersigned, understand and attest to the following:

- I am a full-time employee of a company involved in the power delivery industry (utility contractor, manufacturer, military, etc.) and will follow their policies and standards regarding completion of this program, as well as follow Northwest Lineman College policies.
- I am at least 18 years of age and have graduated from high school (or earned GED equivalency).
- I must maintain an acceptable attitude as indicated by the Trainee Readiness Assessment form to be enrolled and advance through this program.
- I can contact Northwest Lineman College for educational and technical assistance related to the training program for which I am enrolling.
- This training program exceeds the 144-hour academic training requirement of the U.S. Department of Labor (DOL) standards of apprenticeship. However, to earn U.S. DOL certification, the employer must register their company, which is outside of NLC's control. Upon successful completion of this program, I will earn Northwest Lineman College certification.
- Northwest Lineman College's minimum score per evaluation is 72%. My employer may establish a higher grade standard.
- I pledge to assist my best effort in completion of this program and will meet or exceed the measures indicated on the Trainee Readiness Assessment.
- I have received and read the PDP program catalog, which can be found online at: http://www.lineman.edu/assets/content/spocs/PDP_Catalog.pdf

Click here to sign Nov 11, 2020
Signature: _____ Date: _____

Northwest Lineman College • 3605 S. Main Blvd. • Meridian, ID 83642 • (208) 688-4037 • (208) 493-1389 • lineman.edu 2020102

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Northwest Lineman College is highly committed to ensuring trainees are ready and prepared to successfully complete the training program in which they are

Language: English US

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- Student will receive an email
- Student will complete the application
- Use the 'Start' or the 'Next required field' tabs to navigate
- Students are placed in Module One of the selected program unless otherwise noted
- Students must indicate if they are enrolling in a custom program



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STUDENT

Adobe Sign PDP Student Agreement

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Northwest Lineman College Power Delivery Programs Student Enrollment Application

Personal Information

Name	Test student_PDP	Date	Nov 11, 2020
Employer	A Test Company	Phone Number	208-513-1808
Shipping Address for Student Materials (see #23 items)	Email Address (see #23 items) (see #23 items)		
City	Meridian	State	ID
Date of Birth	1/23/1990	Gender	Male
Name of Test Facilitator	Email of Test Facilitator		

Education

Name of High School: Meridian City: Meridian

Did you graduate? Yes No GED Month and Year of High School Graduation: 05/2003

Are you a graduate of another NLC program? If so, please check the appropriate boxes: PDP LAP

I am transferring my Power Delivery Program from a previous employer: Yes No

Program Selection

Select the program for which you are applying:

- Lineworker Certification Program
- Substation Technician Certification Program
- System Operator Certification Program
- Other
- Master Technician Certification Program
- Transmission Technician Certification Program
- Journeyman Rafter/Reel Program

Upon enrollment, trainees are placed in Module One of the selected program unless otherwise noted. Module 2

Training Agreement and Signature

I, the undersigned, understand and attest to the following:

- I am a full-time employee of a company involved in the power delivery industry (utility, contractor, manufacturer, military, etc) and will follow their policies and standards regarding completion of this program, as well as follow Northwest Lineman College policies.
- I am at least 18 years of age and have graduated from high school (or earned GED equivalency).
- I must maintain an acceptable attitude as indicated by the Trainee Readiness Assessment form to be enrolled and advance through this program.
- I can contact Northwest Lineman College for educational and technical assistance related to the training program for which I am enrolling.
- This training program exceeds the 144-hour academic training requirement of the U.S. Department of Labor (DOL) standards of apprenticeship. However, to earn U.S. DOL certification, the employer must register their company, which is outside of NLC's control. Upon successful completion of this program, I will earn Northwest Lineman College certification.
- Northwest Lineman College's minimum score per evaluation is 72%. My employer may establish a higher grade standard.
- I pledge to exert my best effort in completion of this program and will meet or exceed the measures indicated on the Trainee Readiness Assessment.
- I have received a [Click to change](#) rating, which can be found online at: http://www.lineman.edu/assets/content/docs/PDP_Catalog.pdf

Next

PDP Test Student Nov 11, 2020

Signature _____ Date _____

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Northwest Lineman College Power Delivery Programs Trainee Readiness Assessment

Northwest Lineman College is highly committed to ensuring trainees are ready and prepared to successfully complete the training program in which they are enrolling. Operations has those that trainees who demonstrate dedication to safety, professionalism, respect, dependability, and positive attitudes are more likely to work safely, successfully complete the training program in which they are enrolled, and make long-term positive contributions to their company. Northwest Lineman College accepts enrollment of the trainee listed below if the trainee is marked "ready" in all of the readiness criteria as indicated by a supervisory employee of the sponsoring company. Meeting these criteria is a minimum enrollment requirement. If the trainee does not meet your company standards for the criteria listed below, a recommended wait period of 1-3 months before re-evaluation is advised.

Instructions: Considering the trainee listed below, read each behavioral criterion and place an "X" in the box that best represents his/her behavior based on your company standards. Sign and submit only if "Ready" is selected for each item.

READINESS CRITERIA	Not Yet Ready in this area	Ready in this area
Attitude Make positive contribution to crew and company; focus on solving problems, accept assignments without complaining; eager to learn.	<input type="checkbox"/>	<input type="checkbox"/>
Safety Demonstrates desire to learn and abide by company safety rules and procedures; does not have to be reminded to wear personal protective equipment (PPE); exhibits good housekeeping habits.	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism Appropriately represents self, crew, and company among other, including customers.	<input type="checkbox"/>	<input type="checkbox"/>
Dependability Is to work on time; does not shirk his time; available for outage; quickly corrects mistakes in work; does not have to be told repeatedly how to perform task.	<input type="checkbox"/>	<input type="checkbox"/>
Honor/Respect Treats others with respect and courtesy; views employment with this company and enrollment in training programs as a privileged opportunity.	<input type="checkbox"/>	<input type="checkbox"/>

PDP Test Student Nov 11, 2020

Trainee (print name) PDP Test Student Signature _____ Date _____

Company Supervisory Representative (print name) _____ Signature _____ Date _____

A Test Company _____ Signature _____ Date _____

Company Name _____

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Save

Agree to the Terms of Use, have reviewed the Consumer Disclosure and agree to do business electronically with Northwest Lineman College. [Click to Sign](#)

Adobe Sign PDP Student Agreement

Page 2 of 2

Northwest Lineman College Power Delivery Programs Trainee Readiness Assessment

Northwest Lineman College is highly committed to ensuring trainees are ready and prepared to successfully complete the training program in which they are enrolling. Operations has those that trainees who demonstrate dedication to safety, professionalism, respect, dependability, and positive attitudes are more likely to work safely, successfully complete the training program in which they are enrolled, and make long-term positive contributions to their company. Northwest Lineman College accepts enrollment of the trainee listed below if the trainee is marked "ready" in all of the readiness criteria as indicated by a supervisory employee of the sponsoring company. Meeting these criteria is a minimum enrollment requirement. If the trainee does not meet your company standards for the criteria listed below, a recommended wait period of 1-3 months before re-evaluation is advised.

Instructions: Considering the trainee listed below, read each behavioral criterion and place an "X" in the box that best represents his/her behavior based on your company standards. Sign and submit only if "Ready" is selected for each item.

READINESS CRITERIA	Not Yet Ready in this area	Ready in this area
Attitude Make positive contribution to crew and company; focus on solving problems, accept assignments without complaining; eager to learn.	<input type="checkbox"/>	<input type="checkbox"/>
Safety Demonstrates desire to learn and abide by company safety rules and procedures; does not have to be reminded to wear personal protective equipment (PPE); exhibits good housekeeping habits.	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism Appropriately represents self, crew, and company among other, including customers.	<input type="checkbox"/>	<input type="checkbox"/>
Dependability Is to work on time; does not shirk his time; available for outage; quickly corrects mistakes in work; does not have to be told repeatedly how to perform task.	<input type="checkbox"/>	<input type="checkbox"/>
Honor/Respect Treats others with respect and courtesy; views employment with this company and enrollment in training programs as a privileged opportunity.	<input type="checkbox"/>	<input type="checkbox"/>

PDP Test Student Nov 11, 2020

Trainee (print name) PDP Test Student Signature _____ Date _____

Company Supervisory Representative (print name) _____ Signature _____ Date _____

A Test Company _____ Signature _____ Date _____

Company Name _____

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Save

Agree to the Terms of Use, have reviewed the Consumer Disclosure and agree to do business electronically with Northwest Lineman College. [Click to Sign](#)

- Complete all required fields. Click once in the signature fields to sign.
- Agree to terms and conditions. Submit with 'Click to Sign' button.



TEST FACILITATOR

Your signature is required on PDP Student Agreement



Adobe Sign <echosign@echosign.com>

To: Rohnert, Heather

Today at 8:32 AM

[EXTERNAL]



Please sign PDP Student Agreement

PDP Test Student (pdpadmin@lineman.edu) has completed PDP Student Agreement. Now it is your turn.

[Click here to review and sign PDP Student Agreement.](#)

After you sign PDP Student Agreement, all parties will receive a final PDF copy by email.

If you need to delegate this document to an authorized party for signature, please do not forward this email. Instead, [click here](#) to delegate.

This document is available for signing until November 25, 2020 and will expire thereafter.

To ensure that you continue receiving our emails, please add echosign@echosign.com to your address book or safe list.

- Test Facilitator will receive an email
- Use the 'Start' or the 'Next required field' tabs to navigate

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PDP Student Agreement

Next required field

Page 1 of 2

Northwest Lineman College
Power Delivery Programs
Student Enrollment Application

Personal Information

Name	Test student, PDP		Date	Nov 11, 2020	
Employer	A Test Company		Phone Number	208-513-1808	
Shipping Address for Student Materials (owner)	123 Street		Email Address (Required for online training and for email grade-related)	pdpadmin@lineman.edu	
City	Meridian	State ID	Zip	83642	
Date of Birth	1/23/1990	Gender	Male @ Female	Last 4 digits of Social Security #	1234
Name of Test Facilitator	Heather Rohnert		Email of Test Facilitator	hrohnert@lineman.edu	

Education

Name of High School	Meridian	City	Meridian
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Did you graduate? Yes No GED

Month and Year of High School Graduation: 05/2003

Are you a graduate of another NLC program? If so, please check the appropriate boxes: BRLP PDP JAP

I am transferring my Power Delivery Program from a previous employer: Yes No

Program Selection

Select the program for which you are applying:

<input checked="" type="radio"/> Lineworker Certification Program	<input type="radio"/> Meter Technician Certification Program
<input type="radio"/> Substation Technician Certification Program	<input type="radio"/> Transmission Technician Certification Program
<input type="radio"/> System Operator Certification Program	<input type="radio"/> Journeyman Refresher Program
<input type="radio"/> Other	

Upon enrollment, trainees are placed in Module One of the selected program unless otherwise noted. Module 2

Training Agreement and Signature

I, the undersigned, understand and attest to the following:

- I am a full-time employee of a company involved in the power delivery industry (utility, contractor, manufacturer, military, etc.) and will follow their policies and standards regarding completion of this program, as well as follow Northwest Lineman College policies.
- I am at least 18 years of age and have graduated from high school (or earned GED equivalency).
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- Northwest Lineman College's minimum score per evaluation is 72%. My employer may establish a higher grade standard.
- I pledge to assert my best effort in completion of this program and will meet or exceed the measures indicated on the Trainee Readiness Assessment.
- I have received and read the PDP program catalog, which can be found online at: http://www.lineman.edu/assets/contents/docu/PDP_Catalog.pdf

[PDP Test Student](#)

Signature: Nov 11, 2020

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Start

Next required field

Language: English-US

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TEST FACILITATOR

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PDP Student Agreement

Nov 11, 2020

Required fields completed

Northwest Lineman College

Power Delivery Programs
Trainee Readiness Assessment

READINESS CRITERIA	Not Yet Ready in this area	Ready in this area
Attitude Makes positive contribution to crew and company; focuses on solving problems; accepts assignments without complaint; eager to learn.	<input type="radio"/>	<input checked="" type="radio"/>
Safety Demonstrates desire to learn and abide by company safety rules and procedures; does not have to be reminded to wear personal protective equipment (PPE); exhibits good housekeeping habits.	<input type="radio"/>	<input checked="" type="radio"/>
Professionalism Appropriately represents self, crew and company among others, including customers.	<input type="radio"/>	<input checked="" type="radio"/>
Dependability Is work on time; does not abuse sick time; available for outages; quickly corrects mistakes in work; does not have to be told repeatedly how to perform a task.	<input type="radio"/>	<input checked="" type="radio"/>
Honor/Respect Treats others with respect and courtesy; views employment with the company and enrollment in training programs as a privileged opportunity.	<input type="radio"/>	<input checked="" type="radio"/>

PDP Test Student: Heather Rohmert, Nov 11, 2020

Company Supervisory Representative: Heather Rohmert, Nov 11, 2020

Click to Sign

Completed: "PDP Student Agreement"

Northwest Lineman College <echosign@echosign.com>

To: Rohnert, Heather; NLC-PDAdmin

PDP Student Agree... 556.3 KB

PDP Student Agree... 90.8 KB

Download All Preview All

[EXTERNAL]

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All parties finished
PDP Student Agreement

Open agreement

Attached is the final agreement between:

- Northwest Lineman College
- PDP Test Student
- Heather Rohmert

You can also [open it online](#) to review its activity history.

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- Complete all required fields. Click once in the signature fields to sign.
- Agree to terms and conditions. Submit with 'Click to Sign' button.
- Student and Facilitator will receive an email with the completed form

